

Grading Rubric for Risk List

Criteria	Excellent	Acceptable	Poor
Overall Structure	Followed the template perfectly. Included all columns in a readable format.	Followed most of the template, but was not formatted well. Missing one column or incorrect values in a few columns.	Did not follow template at all, or missing many columns.
Description	Clearly specifies the risk in a concise but clear manner.	Risks are somewhat vague or not well defined.	Risk is very unclear or not a risk.
Probability, impact, exposure.	Probability and impact are specified numerically (as in the template). Exposure is calculated using the numbers.  Probability and impact are reasonable for the given risk.	Probability and impact are present, but not specified numerically. Exposure is not numeric or incorrectly calculated.  Many of the values are very unreasonable for the risks.	Probability, impact and exposure are not present or are unclear. Many of the values are unrealistic.
Mitigation Plan	Mitigation plan specified does reduce the likelihood of occurrence for the risk.	Mitigation plan is unclear or does not really address the likelihood of the risk.	Mitigation plan is missing, very unclear or frequently does not reduce the likelihood of occurrence.  Action plans are missing or very unclear.
Action Plan	Action plan clearly specifies what to do when the risk actually occurs.  Action plan is a reasonable response to the risk.	Some action plans specify ways to avoid the risk (i.e. mitigation plans) instead of actions to take once the risk occurs.  Some of the actions do not reasonably handle the risk occurrence.	Many action plans specify ways to avoid the risk (i.e. mitigation plans) instead of actions to take once the risk occurs.  Many of the actions do not reasonably handle the risk occurrence.